TROUP COUNTY
GEORGIA

JOB OPENING

Troup County Government

Position:	Department:	Salary:
H.E.A.T. Deputy	Sheriff's	$25.45/Hr

Under general law enforcement work this position performs police work involving the protection of life and property, the enforcement of laws and the investigation of crime. An incumbent in this position may be assigned to perform special duties. This position will work under the Governor's Office of Highway Safety H.E.A.T. Grant and its requirements.

Qualifications/Knowledge:

- High school diploma or GED, current valid driver's license
- 1 or 2 years of experience in a related field is preferred
- Must be P.O.S.T. Certified as a Georgia law enforcement officer in good standing
- Knowledge of all facets of police work and of applicable constitutional guidelines, federal and state criminal laws, traffic laws and local ordinances
- Knowledge of the criminal justice system, criminal investigation principles, laws, standards, tools and techniques
- Knowledge of county streets and geography
- Skill in planning, organizing, analyzing, decision making and problem solving
- Skill in the use of firearms and other standard and specialized law enforcement equipment
- Skill in the use of assigned vehicles
- Skill in the use of office equipment, including a computer and calculator
- Skill in public relations and interpersonal relations
- Skill in oral and written communication

Essential Duties and Responsibilities:

- Responds to calls relayed by radio, including domestic disputes, arrests, burglaries, traffic accidents, lost or missing persons and stranded motorists
- Patrols the county to enforce state, federal, and local laws and to detect and deter crime
- Carries out investigations of assigned cases; collects evidence; identifies and apprehends offenders; interviews complainants, victims, witnesses and suspects; conducts follow-up investigations as required
- Responds to crime scenes; examines crime scene to identify and collect evidence; photographs scenes; lifts fingerprints and makes composites
- Serves civil papers, warrants, sex offender papers, criminal papers and subpoenas; carries out court orders, including collecting judgments and seizing property; transports prisoners
- Provides courtroom security as assigned; searches courtroom and holding cells; accepts deliveries and maintains logs; tests and inspects courthouse security systems
- Maintains evidence and property inventories as assigned; prepares evidence for storage and transfer to District Attorney or GBI; maintains chain of custody records; testifies in court
- Performs the duties of a School Resource Officer as assigned; provides support to assigned schools, administrators, teachers, students and parents; mentors students and assists with student issues; provides security for school events
- Performs prisoner transport duties as assigned; transports inmates to and from medical facilities, court, etc; transports and documents the transport of individuals with mental illnesses
- Assists other law enforcement officers and agencies as needed and performs special duty assignments as directed
- Arrests and takes prisoners into custody; processes arrested persons; testifies in judicial proceedings
- Writes reports and completes forms, including incident and accident reports
- Performs all other related duties as assigned

Employment Applications will be accepted Until Filled on Troup County's website @ www.troupcountyga.gov

Job #: 10282026 H.E.A.T. Deputy **Grade 15**

Valerie P. Heard
Valerie P. Heard, Human Resources Director

Eric Mosley
Eric Mosley, County Manager

Troup County is an Equal Opportunity Employer - A Drug Free and Tobacco Free Workplace

10//28/2026